



MISSISSIPPI DEPARTMENT OF
ENVIRONMENTAL QUALITY

SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEM NOTICE OF INTENT (MS4 NOI)

FOR COVERAGE UNDER THE STATE OF MISSISSIPPI'S SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) GENERAL PERMIT

This Notice of Intent (NOI) covers regulated Small Municipal Separate Storm Sewer Systems (MS4s). The Mississippi Department of Environmental Quality (MDEQ) in accordance with federal regulations has identified the regulated MS4s. **Do not apply for coverage under the Small Municipal Separate Storm Sewer System General Permit unless you have been notified by MDEQ.**

Submission of this application constitutes notice that the regulated entity (identified in Item 1) of this form agrees to comply with all applicable terms and conditions of the Small MS4 General Permit (MSRMS4). Furthermore, the applicant understands that implementation of the Storm Water Management Program (SWMP) as described in the application is required to begin as soon as permit coverage is issued by the Mississippi Environmental Quality Permit Board (Permit Board).

MS4 NOI Due Dates: For those MS4s automatically designated pursuant to 40 CFR 122.32(a)(1), the regulated entity of the MS4 shall submit a MS4 NOI by March 10, 2003. For those MS4s designated by MDEQ pursuant to 40 CFR 122.32(a)(2) the MS4 shall submit a MS4 NOI within 180 days of MDEQ notification, or March 10, 2003, whichever is later.

MS4 NOI Completeness: All items of the MS4 NOI, including attachments, must be completed **accurately and in their entirety** or the MS4 NOI will be deemed incomplete. Processing of the MS4 NOI will not begin until all information is received. Answer "NA" if the question or Appendix is not applicable. One original copy of the completed MS4 NOI (no faxes) shall be submitted to:

Chief, Environmental Permits Division
Mississippi Department of Environmental Quality, Office of Pollution Control
P.O. Box 2261
Jackson, Mississippi 39225-2261

If you have questions about this MS4 NOI, please contact the MDEQ at (601) 961-5171.

INSTRUCTIONS

- Item 1. **MS4 Identification:** Provide the name and address of the MS4 (the city, town, county or district), local contact, and complete physical mailing address. Indicate the status as a city, county or other public entity. If available, include the e-mail addresses of the local contact, as well as the legally responsible person (the person who signs the application – see Item 8).
- Item 2. **Location Description:** Provide a narrative description of the geographical location of the MS4, for military bases, special districts and associations, and large complexes such as education, hospital or prison facilities. A narrative description is not required for a city or county.
- Item 3. **Location Map:** A location map for the MS4 (hard copy only) must be submitted. The boundaries of permit coverage must be indicated. This information is also necessary in order to complete Items 4 and 6. For enforcement purposes, the map must be of sufficient detail so that the exact boundaries, by street or other demarcation, can be determined. This information can be obtained from the US Census Bureau or from EPA.

The map must show the city, town, county, district boundaries or service area, as applicable. Counties must also indicate the unincorporated area boundaries. Incorporated areas within a regulated county are not regulated unless specifically designated by the Permit Board. For any MS4s that are partially within an urbanized area, the location map must show the urbanized area boundaries.

Maps must be of sufficient scale so that individual property locations can be determined in relation to the urbanized area and the municipal boundaries. For MS4s such as universities and military bases the maps should be of an appropriate scale to clearly indicate the property boundaries. Maps should be folded to 8½ x 11 inches. U.S. Geological Survey (USGS) quadrangle maps can provide some of the requested information. These are available for the entire state from the MDEQ Office of Geology. You may contact the Office of Geology at 601-961-5523.

- Item 4. **Receiving Waters:** Identify the major receiving waters (named on a USGS Quad Map) within the MS4 boundaries. In addition, list all 303(d) listed impaired waterbodies (a complete list of 303(d) listed impaired waters may be found on the MDEQ web site: <http://www.deq.state.ms.us>).
- Item 5. **Joint MS4 NOIs:** See Appendix A instructions.
- Item 6. **Population:** Indicate the resident number of people living within the permitted area. If your permitted area is less than the total area of your MS4 you may estimate the population. For special districts such as hospitals, universities, military bases, etc., provide the overnight design capacity.

- Item 7. **Attachments:** A Storm Water Management Plan as required by Part IV. of the MS4 General Permit must be submitted. You should use the document entitled “Mississippi’s Phase II Small Municipal Separate Storm Sewer System (MS4) Guidance Manual” as a basis for program development, although using additional sources is also recommended. The guidance manual is available at <http://www.deq.state.ms.us> or by calling 601-961-5171. MS4s in the three coastal counties should use the “Mississippi Gulf Coast Storm Water Management Toolbox” as well. Additional attachments include required maps (Item 3) and may include legal agreement(s) (Item 5).
- Item 8. **MS4 NOI Certification:** The MS4 NOI must be signed to be considered complete. In the case of a municipal, state, or other public agency the MS4 NOI must be signed by either a principal executive officer or ranking elected official.

APPENDIX A - JOINT MS4 NOI

Two or more MS4s may submit a joint MS4 NOI. The implementation of the minimum control measures may be performed solely by another entity or jointly with another entity. If one or more of the minimum measures are performed solely by another entity the regulated MS4 must complete Appendix A. Control measures that will be performed solely by another entity must be clearly indicated. For example, under the Public Education measure, it may state that “City A will perform this control measure on behalf of Special District B and as per the attached Interlocal Agreement.” Minimum measures being performed jointly with another entity must be identified in the SWMP and not on the MS4 NOI. Each applicant must fill out a MS4 NOI. One copy of the attachments (Item 7) is required per applicant.

- Item A. Indicate all of the entities that are applying jointly. Include your own MS4 on the first line.
- Item B. Indicate entities that are responsible for implementing entire control measures. If a control measure is to be implemented by more than one entity, indicate each entity’s responsibility in the SWMP. The numbers assigned to the entities in Item A. correspond to the “Entities Implementing Control Measures” of table 1. The regulated entity submitting the form would be A.1.
- Item C. An Interlocal Agreement or the equivalent must be submitted for control measures that will be implemented entirely by another entity.

**GENERAL PERMIT NOTICE OF
INTENT FOR STORMWATER
DISCHARGES ASSOCIATED WITH
SMALL MUNICIPAL SEPARATE
STORM SEWER SYSTEMS (MS4s)
(Permit No. MSRMS4)**



Must be typed (may be completed on-line). All items must be completed accurately and in their entirety or the application will be deemed incomplete. Processing of the permit will not begin until all information is received. Please refer to the instructions for information about the required items. An original signature of the applicant is required.

1. Name and Address of the MS4 Applicant:

Name: _____

Mailing Address: _____

City, State and Zip Code: _____

County: _____

County City/Town Other: _____

Local Contact (responsible for program implementation): _____

Title: _____ Office Phone: (____) _____

Cell Phone: _____ Fax: _____

E-mail address (local contact): _____

E-mail address (legally responsible person): _____

2. Location of the MS4:

Location Description (narrative): _____

3. Location Map/Boundaries:

a. The SWMP will be implemented Urbanized Area Only Entire Jurisdiction.

b. All entities except counties

Location map must be attached showing city, town, or district boundaries, and urbanized area (UA) boundaries.

c. Counties only

Location map must be attached showing county boundaries, unincorporated area boundaries within the county, and urbanized area (UA) boundaries.

4. **Major receiving waters (state waters) within the permitted area:**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

All 303(d) listed impaired waterbodies located within the permitted area and the cause of impairment:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

5. **Joint MS4 NOI** No Yes If yes, complete Appendix A.

6. **Population:** _____

7. **Attachments.** Storm Water Management Plan as required by Part IV. of the General Permit for Small MS4s must be attached. Additional attachments include required maps (Item 3) and may include legal agreement(s) (Item 5).

8. **Signature of Legally Responsible Person**

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this application and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine or imprisonment.

Signature of Applicant¹ Date Signed

Name (typed) Title

¹ This MS4 NOI shall be signed according to the MS4 General Permit Part VI.E.

APPENDIX A – JOINT MS4 NOI

Item A. Joint MS4 NOI

List all entities implementing entire control measures. Entities implementing a component of a control measure should be identified in the SWMP and not on the MS4 NOI (use additional pages as needed):

1. (Responsible Entity, MS4 in Item 1, page 2) _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Item B. Entity Implementing Control Measure – Table 1

	Entities Implementing Control Measures (use numbers from A, above)							
	1	2	3	4	5	6	7	8
Minimum Control Measures for MS4								
a. Public Education and Outreach								
b. Public Participation and Involvement								
c. Illicit Discharge Detection and Elimination								
d. Construction Site Storm Water Runoff Control								
e. Post-Construction Storm Water Management								
f. Pollution Prevention and Good Housekeeping for Municipal Operations								
g. Other _____								

Item C. Legal Agreement. Attach a copy of the interlocal agreement(s), or equivalent, between the regulated MS4 identified in A. 1. above and the entity or entities responsible for implementing the control measure(s).